



Minutes

Village of Tahsis

Meeting	Regular Council
Date	Tuesday March 1, 2016
Time	7:00 PM
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
Councillor Randy Taylor
Councillor Brenda Overton
Councillor Kathy Bellanger
Councillor Louis Van Solkema

Staff Mark Tatchell, Chief Administrative Officer
Janet St-Denis, Assistant Financial Officer

Public 5 Members of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:00 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

- 1 CAO Report to Council on Public Works After Hours Contact and Services (under New Business M1)
- 2 CAO Report to Council on the temporary water shut-off for the water well project (under New Business M2)

C. Approval of the Agenda

Overton/ Bellanger: VOT 69/16

THAT the Agenda for the March 1, 2016 Regular Council meeting be adopted as amended to include the two late New Business items M1 and M2.

CARRIED

D. Petitions and Delegations

- 1 **Nootka Sound Watershed Society Update (Bruce Sanderson):
Presentation/Report**

**1 Nootka Sound Watershed Society Update (Bruce Sanderson):
Presentation**

Van Solkema/ Bellanger: VOT 70/16

THAT the Nootka Sound Watershed Society Presentation be received.

CARRIED

E. Public Input # 1

A member of the public expressed his concern over the negative earnings and total expenses incurred during N.S.E.D.C.'s 4th Quarter of 2015.

F. Adoption of the Minutes

Overton/ Taylor: VOT 71/16

THAT the Committee of the Whole Meeting Minutes from February 16, 2016 be adopted as presented.

CARRIED

Overton/ Bellanger: VOT 72/16

THAT the Regular Council Meeting Minutes of February 16, 2016 be adopted as amended.

CARRIED

Overton/ Bellanger: VOT 73/16

THAT the Committee of the Whole Meeting Minutes from February 22, 2016 be adopted as presented.

CARRIED

G. Rise and Report

None.

H. Business Arising

1 Amendment to Budget Meeting Dates

Overton/ Van Solkema: VOT 74/16

THAT the budget meeting dates be accepted as amended.

CARRIED

2 Appointment of ESS Director

Overton/ Taylor: VOT 75/16

THAT Charles St-Denis be appointed as the new ESS Director.

CARRIED

3 Strathcona Region Community Health Network

Overton/ Taylor: VOT 76/16

THAT this Report be received.

CARRIED

4 Nootka Sound Economic Development Corporation- 4th Quarter Report

Overton/ Taylor: VOT 77/16

THAT NSEDC's 4th Quarter Report be received.

I. Unfinished Business

None.

J. Council Reports

Mayor Schooner (written report)

Good evening,

At the Municipal Services Committee meeting it was requested that a report and presentation regarding service establishment be brought back to the next meeting assisting directors to have a fuller understanding of such functions. This will certainly help sharpen the tools in my tool kit for future considerations.

On the agenda tonight there is a write-up of the last Strathcona Community Health Network (SCHN) stakeholder's meeting with 127 people in attendance. The report on the agenda speaks to the need of a dedicated CHN coordinator. Island Health has proposed to provide funding of \$80,000 a year for 2 years in the establishment of a coordinator for the Network. Island Health and the SRD are working on investigating this proposed option. Also the establishment of a governance group overseeing the Network is underway.

Also through the SCHN, the Food Action Committee made a proposal to the SRD Board to support a funding opportunity through the Plan H – Healthy Communities Capacity Building Fund to investigate the accessibility and consumption of locally-landed seafood with the communities of Tahsis, Zeballos, Gold River and Sayward. The grant application received support from the Board.

The Village's new Public Works Supervisor, Gabriel Gagnier, is in the gallery tonight and I, along with council and staff, would like to welcome him and his family to Tahsis.

Councillor Overton (Verbal Report)

Councillor Overton reported that due to Graham Boesecker's schedule (the Emergency Program Coordinator) and her schedule her report on the discussion paper, "Prepared & Resilient" will be finished up on the first of April.

Councillor Van Solkema (written report)

March 1, 2016

Council report by Louis Van Solkema

Good evening Mayor and Council;

I attended with the rest of Council a budgeting meeting on February 22nd. I'd like to thank Mark Tatchell and Amit Sharma for their preparations and explanations.

February 23 all our Council travelled to Zeballos and met with the Zeballos Council and some very enthusiastic proponents of the Campbell River and B.C. ATV association. It was good to meet some new Councillors from Zeballos. I fully support the quad trail idea and hope the enthusiasm continues on.

Busy week for meetings as the NSWS. meeting and the agm was held the evening of February 24. Much progress has been made by our coordinators Bruce Sanderson and Samantha Kagan. Some grant applications are in to the Pacific Salmon Foundation for two local projects. A more complicated decision as to what our expectations are in hiring a Fluvial Geomorphologist required another meeting the following morning held at the WFP. boardroom. Paul Kutz, the WFP. liaison, gave us a introduction to Avenza pdf map. A gps mapping system that is Google Earth friendly and is a free app. I feel the meeting went well but am having to be patient as grants of this magnitude require substantial supporters. I should mention with thanks to the NSWS. executive for standing in their respective positions. Kent O'Neil remains as president, Dick Denison as vice president, Cheryl Miner as treasurer and Lyndy Vroom as secretary.

Councillor Bellanger (written report)

Good Evening Mayor and Council.

I have to say it was interesting to do our financial planning on February 22nd. To actually see everything broken down and doing it step by step is more understandable than the way we did it last year. I was also happy that our whole Council got to go to Zeballos for the Quad Trails. I know this project will take time to get off the ground but I do believe it will benefit the community in the future. It seems we are all very interested and want to be involved in this whole process of the quad route. I got to look around Zeballos a little with Councillor Overton. They have a lot more there than I remember, but then again they are seasonal just as we are. Not a lot open till the summer. So, hopefully this route will bring our two communities together and be able to open up some businesses all year round.

Councillor Taylor (written report)

Report to Council March 1st, 2016.

Good evening.

Besides participation in a Committee of the Whole budget meeting I also attended the third meeting of the proposed quad trail working group on February 23rd in Zeballos. Presentations were made by Terry Wardrop of ATV/BC and Mike Coulter of the Campbell River ATV Club. Both groups are lending their support to the project and are enthusiastic, as it will go a long way to helping create a destination ATV trail system on the North Island like no other on the Continent. The consensus appears to be if we build it they will come. There is no doubt that once the various ATV trail projects are linked up and the respective communities opened up to ATV access to services that the trail system will be a world class destination for the motorized off-roading enthusiast. I firmly believe this initiative will go a long way to developing a Tahsis, as well as a regional, tourism brand.

Respectfully submitted,

Randy Taylor

Overton/ Van Solkema: VOT 78/16

THAT the Council reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

None.

M. New Business

1 CAO Report to Council: Public Works After Hours Contract and Service

Taylor/ Overton: VOT 79/16

THAT the report be received for information and to prepare an Information Bulletin for Mayor and Council to announce the trial of the public works after hours service.

CARRIED

2 CAO Report to Council: Temporary water shut off (water well project)

THAT the report be received.

Overton/ Bellanger: VOT 80/16

CARRIED

N. Public Input #2

A member of the public asked if the budget meetings were opened to the public. It was confirmed that the public are permitted to attend the budget meetings. It was also suggested that the budget meeting public presentation be held in the evening in order for everyone to attend.

A member of the public was concerned that if we had to go to a back up water system we would have to go to "boil water". The response was that the current system is sufficient to be the back up water system.

Public Exclusion

Overton/ Bellanger VOT 81/16

THAT the meeting is closed to the public in accordance with section 90.1(k) and 90.1 (g) of the Community Charter – A part of a Council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following: negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public and litigation or potential litigation affecting the municipality.

CARRIED

Recess

Overton/Bellanger: VOT 82/16

THAT the regular Council recess to go into the in camera meeting.

CARRIED

Reconvene

Overton/ Bellanger: VOT 87/16

THAT the Council reconvene in public at 8:40 p.m.

CARRIED

Rise and Report

Overton/ Bellanger: VOT 88/16

THAT Gerry Boy and John Brohman be appointed as the Tahsis community based directors for NSEDC.

O. Adjournment

Taylor/ Overton: VOT 89/16

THAT the meeting be adjourned at 8:45 p.m.

CARRIED

Certified Correct this
15th Day of March 2016



Chief Administrative Officer

Tahsis Council March 1 Presentation Notes

The Nootka Sound Watershed Society (**NSWS**) is a regional organization. With respect to Tahsis, for example, **it assists the Tahsis SES** by administering some of its funding.

Overall, the NSWS aims to protect, restore and enhance pacific salmonids and their habitat in Nootka Sound, Esperanza Inlet, and their contributing watersheds.

The NSWS intends to **achieve this through sustainable, science-based practices, leading to a future of abundant salmon returns and prosperous fisheries for the long-term benefit** of all communities in our area.

Goals

Collaboration:

To provide an inclusive and respectful community-based forum to effectively address ecological and economic issues regarding salmon in the Nootka Sound and Esperanza Inlet areas

Education:

Through the communication of information and educational outreach, we strive to enhance the public's understanding of salmon life history and local ecology

Support:

We use funds raised to grow the stewardship capacity of our communities and enable local citizens to make positive change for the well-being of our communities and the surrounding biophysical environment

Volunteer Board of Directors, and over 100 members from all walks of life. The Board meets monthly to **discuss conservation, enhancement, restoration, assessment, stewardship and economic development pertaining to Pacific Salmon** in the Nootka Sound and Esperanza Inlet areas.

Purpose of this presentation

Tell you about

- 1) potential salmon habitat-related projects that may soon occur in the Tahsis River watershed
- 2) to ask local people to consider providing accommodation for a few non-local or "outside" participants in these projects, and

3) to highlight opportunities for local people to participate in some fun and educational volunteer activities in or near Tahsis

1) potential salmon habitat-related projects that may soon occur in the Tahsis River watershed

Recently, MC Wright and Associates conducted expert risk assessments on six salmon-bearing rivers in the Nootka Sound region. The study assessed the risk posed by human and natural factors limiting the productive capacity of these streams to produce Chinook, Coho, Chum and Sockeye salmon.

Regarding the Tahsis River watershed, the study recommended several priority follow-up activities. Many of these were to address data gaps regarding:

- a) channel stability
- b) the chemistry, dissolved oxygen levels, and subtidal habitat conditions in the Tahsis estuary
- c) precipitation events and their impacts on the water temperature and flow regime of the Tahsis River, especially as far upstream as salmon go

a) channel stability

According to MC Wright and Associates, the Tahsis River watershed is highly sensitive and highly disturbed, and involves aggressive hydrology and frequent natural landslides.

The evolution of the Tahsis River channel in reaction to historic logging and road-building on the valley floor requires examination by a qualified professional. The NSWS is now assembling ToR for a study that would identify the local factors affecting channel stability, and why the river is behaving as it is.

Apparently, part of this picture is that the root structures of the deciduous trees (mostly alders) that have replaced the logged-out hemlock, cedar and other evergreens native to this valley, do not hold or retain soil as well as the old growth evergreens.

Question to audience?

Secondly, consider that deciduous trees have no leaves during the winter when most of our precip occurs. Very intense rain events in this watershed can create overland flow conditions amongst the alders. In the top layers of soil, the rain is not absorbed fast enough, or quickly saturates that topmost layer.

So, the study might well be broadened and lengthened to include research during one of our winters. This might allow a researcher to determine whether, during intense rainfall/overland flow events,

- a) significant amounts of fine sediments are washed into the river channel from adjacent alder-covered land, and
- b) how much that overland flow enlarges and accelerates runoff, thereby contributing to erosive potential of the stream.

MC Wright have indicated that without restoration work, **there would be little improvement in salmonid habitat in this watershed within the next 50 years.**

b) the chemistry, dissolved oxygen levels, and subtidal habitat conditions in the Tahsis estuary

Estuaries are critical salmon habitats that support salmon at several life stages. Adult salmon rely on healthy estuarine habitat during staging and physiological transition, while juvenile salmon rely on this habitat for rearing, foraging, physiological transition and refuge. The NSWS has applied for funding to conduct a number of activities in the Tahsis-Leiner estuary.

These activities would commence as early as mid-March, and would involve:

- 1) Monitoring community based juvenile salmonids
- 2) employing an underwater camera as part of opportunistic mapping of subtidal habitat (eg. eelgrass) and subsurface debris (eg. old machinery, waterlogged stumps and logs, etc.), and
- 3) measuring dissolved oxygen and temperature at the same time.

With Fisheries & Oceans' technical support and training, and using seine nets, volunteers will participate in weekly beach seine sessions to see first-hand what kinds of salmonids and other aquatic animals rely on the existing habitat in the estuary. Five different sites will be sampled. Volunteers, stewardship coordinators and DFO staff will analyze the contents of the seine nets at each site, then identify and record any species caught in the net. The size of captured juvenile salmon will be estimated to determine origin (hatchery fry vs. wild smolts).

The first session will occur one week before the TSES releases their juvenile Chinook salmon, and continue for six weeks throughout the majority of the juvenile salmon outmigration.

These activities present interested Tahsians with an opportunity for a hands-on learning experience about the importance of our Tahsis/Leiner Estuary, and estuaries in general.

c) precipitation events and their impacts on the water temperature and flow regime of the Tahsis River, especially as far upstream as salmon go

This can be addressed by installing what's called a Hydrometric station on the Tahsis River. Fisheries & Oceans Canada has previously installed Hydro-Meteorological stations on ten rivers on Vancouver Island, to collect real-time data on these and other parameters. The data are automatically sent to a satellite link, and can be **viewed online, via**

https://wateroffice.ec.gc.ca/google_map/google_map_e.html?searchBy=p&province=BC&doSearch=Go

This information will help toward establishing relationships between weather events and the timing of migrations of adult Chinook, Coho and Chum salmon in the river. The hydrometric station will enable the NSWS and Tahsis volunteers to pursue salmon habitat restoration more effectively. Information on river discharge will allow engineers to design restoration structures to withstand freshet events. Data on summer discharges, particularly the periods when stretches of the river dry up, will allow hydrologists to design hydraulic structures that will create scoured channels, or to decide whether to remove excess gravel. Volunteers will also be able to accurately track rainfall, discharge, river depth and water temperature.

For those interested in volunteering to record and monitor these data for the community and the NSWS, there are useful resources available. The Water Survey of Canada and the BC Ministry of Environment have downloadable training manuals regarding Hydrometric Technician Career Development and the province's **Water Inventory Data Management System**, respectively.

These proposed projects hinge mainly on whether the NSWS receives grant funding for them. The grant funding proposals require that the NSWS contribute 50% of the cost of each project, although the contribution can be "in kind". People can make in kind contributions in different ways, such as

2)

- **offering reduced rate--or occasionally free--accommodation for outside participants during at least part of their stay in the community,**

- volunteering to help with a project, or
- offering resources such as the free or reduced rate usage of a boat and motor, complete with its operator (which we have already)

We respectfully ask that local people consider offering reduced rates for at least one night for rooms in local accommodation facilities, including B&Bs and/or motels. If these facilities happen to already be booked for the dates when these outside participants are in town, we respectfully ask that other local residents consider offering these participants one night's free stay.

What's in it for you?

An opportunity to make new friends, and to learn. Some of these people are very informed about how to restore salmon habitat, about the critters that usually live in estuaries, and about biodiversity in general. If someone you host one night needs to stay more than one night, you may be able to make some income by charging for additional nights.

3) to highlight opportunities to participate in some fun and educational volunteer activities in the vicinity of Tahsis

Told you of some opportunities
helping to inventory organisms caught in the seine nets at estuary sites
monitoring data recorded by the Hydrometric station

Some future volunteer NSWS activities may include

- revegetating riparian zones in stages, to help prevent erosion
- creating in-channel features that allow salmon to hide from predators and to rest more frequently
- reconnecting channel segments so there is more consistent water flow, assisting salmon spawning and rearing
- bacterial grab-sampling

Ideally, in prime spring and summer weather!

Why do people volunteer?

- help build or share in a sense of community
- improve conditions regarding a resource;
- create and cultivate career and/or networking opportunities (local students might be interested in biology, hydrology or geography careers)
- create and cultivate friendship and camaraderie
- garner recognition from their peers,

- obtain hands on experience and develop additional skills
- affect change and witness these changes
- help accomplish something that is important on a larger scale and over a long arc of time--help create a lasting legacy

Volunteers are **essential** to the NSWS. We are continuously grateful to those dedicated groups and individuals who donate their time to NSWS activities. We want our volunteers to experience safe, enjoyable activities while helping complete successful projects, in order to more rapidly advance salmon habitat restoration and salmon enhancement in the Nootka Sound/Esperanza Inlet region. Volunteerism is a powerful venue for educational opportunities, small group reflections, building camaraderie and community, and strengthening social capital.

If you are willing to offer reduced rate or free accommodation to outside participants, or to volunteer as a project participant, leave me your name, tel #, and/or e-mail address, after tonight's meeting. If you want to telephone me it's 250-934-7910, or e-mail sanderson.b1@gmail.com. Thanks kindly for your consideration.

Check the following places for information updates regarding the proposed NSWS projects:

NSWS website: www.nootkasound.info

Noticeboards in the VoT office and at the Tahsis Rec Centre

QUESTIONS?

THANK YOU!

F1



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	Tuesday, February 16, 2016
Time	6:00 p.m.
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton
 Councillor Kathy Bellanger
 Councillor Louis Van Solkema

Staff Mark Tatchell, Chief Administrative Officer
 Amit Sharma, Deputy Chief Finance Officer
 Janet St Denis, Assistant Financial Officer

Public 2 Members of the public.
 Lisa Kristiansen was present to discuss Asset Management Funding Strategy Review.

Call to Order

Mayor Schooner called the meeting to order at 6:05 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Introduction of Late Items

None.

Approval of the Agenda

Taylor: COW 08/16

THAT the Agenda for the Committee of the Whole meeting be adopted as presented.

CARRIED

New Business

1 AVICC Program and Attendees

Overton: COW 09/16

THAT the information on the AVICC Program be received.

CARRIED

Overton/ Van Solkema: COW 10/16

THAT Mayor Schooner & Councillor Taylor attend the AVICC 2016 AGM & Convention.

CARRIED

2. Asset Management Funding Strategy - Presentation (Lisa Kristiansen)

Lisa Kristiansen gave a presentation on Asset Management Funding Strategies. She discussed what she hoped to accomplish, how it will benefit the village and the steps involved in the process. She provided some details on the required data inputs, along with some insight into the limiting factors to any strategy. A brief discussion followed on how the data collected could also be helpful in applying for grants.

Adjournment

Overton/Bellanger: COW 11/16

THAT the meeting adjourn at 6:40 p.m.

CARRIED

Certified correct this
1st Day of March 2016

Corporate Officer



Minutes

Village of Tahsis

Meeting	Regular Council
Date	Tuesday February 16, 2016
Time	7:00 PM
Place	Municipal Hall - Council Chambers

Present

Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton
 Councillor Kathy Bellanger
 Councillor Louis Van Solkema

Staff

Mark Tatchell, Chief Administrative Officer
 Janet St-Denis, Assistant Financial Officer
 Chief Russ Nickerson, Tahsis Fire Department

Public

6 Members of the public.

A. Call to Order

Mayor Schooner called the meeting to order at 7:06 p.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

B. Introduction of Late Items

- Nootka Sound Watershed Society- Draft Agenda (under correspondence item # L2)
- Nootka Sound Watershed Society- Draft Minutes (under correspondence item # L3)
- Visitor's Choice Publication (under correspondence item # L4)
- Adoption of BC Fire Minimum Training Standards (under new business item # M2)

C. Approval of the Agenda

Taylor/Bellanger: VOT 50/16

THAT the Agenda for the February 16, 2016 Regular Council meeting be adopted as amended to include the three late correspondence items L2, L3 and L4 and new business item M2.

CARRIED

D. Petitions and Delegations

None.

E. Public Input # 1

A member of the public raised a discussion about the Village of Tahsis' storm drains and the loss of records due to a fire in the village many years ago.

F. Adoption of the Minutes

Overton/Bellanger: VOT 51/16

THAT the Special Council Meeting Minutes from February 1, 2016 be adopted as amended.

CARRIED

Taylor/ Van Solkema VOT 52/16

THAT the Regular Council meeting minutes of February 2, 2016 be adopted as amended.

G. Rise and Report

None.

H. Business Arising

None.

I. Unfinished Business

1 Emergency Program Act - Village of Tahsis response to the proposed amendments (Councillor Overton)

2 Proposed 2016 Budget Meeting Dates- (amended)

It was noted that the February meeting date had been changed to Monday February 22nd, 2016.

Overton/ Bellanger VOT 53/16

THAT the Village of Tahsis response to the proposed amendments to the Emergency Program Act be provided during the next regular council meeting.

J. Council Reports

Mayor Schooner (written report)

Good evening,

The Strathcona Community Health Network (SCHN) governance group met to discuss the transitioning from a reference group to a governance group. I certainly enjoy this appointment as we go forward with planning and action items and I will keep council informed of any future developments.

At the Strathcona Regional District (SRD) Board meeting we received a visit From MP Racheal Blaney who promised to visit Tahsis in the near future. Chair MacDonald brought back the proposed establishment of a First Nations Relations Select Committee for reconsideration. A select committee was established with the Board's approval, and five members were appointed by Chair MacDonald including myself. The Board was informed that Mr. Howie Siemens, Protective Services Coordinator, has resigned taking a position with the Comox Valley Regional District. Howie has been a great asset to the region and this community and will be sorely missed and hard to replace. I am sure council joins me in wishing Howie the very best in his new position.

At the Comox Strathcona Solid Waste Board meeting I was successful in having the budget reduced from \$75,000 for public consultation - \$50,000 for Tahsis and \$25,000 for Zeballos - regarding the eventual transfer station down to \$10,000 for each community. This line item will show on the 2020 plan and not in the years before.

The CSWM Board looked at 3 options for the tax requisition for the 2016-2020 financial plan. After a great deal of discussion and weighed votes the tax requisition will be \$2 million dollars for 2016, voting down the \$1 million and a \$4.8 million options. These decisions are made by taking into account the capital spending requirements of \$69.2 million over the next 15 years in the region and will provide the benefit of reducing debt costs (\$13.1 million) and increases the reserve contributions by \$9.2 million. This will work out to 4.9 cents per \$1,000 taxable value on a residence. The following years see the tax requisition at \$4 million in 2017 and \$6 million for the years up to 2030.

At the Comox Strathcona Regional District Board meeting the Board passed the 2016 annual budget. The tax requisition will be the same as last year at .84 cents per \$1,000 of assessed value. A report on the NIHP (North Island Hospital Project) by Project Manager Tom Sparrow stated that the 2 hospitals are still on time and on budget. I invite council and the public to go on the projects website www.nihp.viha.ca and see the hospitals being built. They are going to be state-of-the-art facilities with 438 days left to completion.

At the Hospital Board, Director Brenda Leigh and I were successful in putting a motion forward that will increase the unconditional grant given to our clinic from \$2500 up to \$5000. Zeballos, Gold River and Kyuquot will receive the increased grant, as well.

I have left reporting on the quad trail stakeholders meeting, I co-chaired with Zeballos Mayor Cox, to the councilors that were in attendance.

Thank you for listening and that is my report.

Councillor Overton: (written report)

Evening Council and Mayor,

With Emergency Program Coordinator Graham Bowsecker, we reviewed the discussion paper, "Prepared & Resilient". During our meeting we received an email extending the deadline to April 22nd. We appreciated that as it allowed us more time to do a more thorough job researching the emails in the paper. Our 1st point on Page 6; changing the name Emergency Program Act to Emergency Management Act seems reminiscent of the hassle as when they renamed Pep. Both of us are in agreement that there are much more vital changes that need to be made than a name change. I will finish my report to Council on this paper at the next Council meeting.

Councillor Van Solkema (written report)

Good Evening Mayor and Council;

I was planning to give a presentation on the Tahsis river restoration process thus far with the help of Samantha Kagan, one of the NSW's stewardship coordinators. The intakes for grant proposals from some of the larger funding agencies aren't until the fall which gives us some time as a Council to help steer some of the decisions. I've invited Samantha to give us a presentation of progress thus far at our regular council meeting which she would like to do. It was decided to wait till next council meeting as this gives the coordinators and NSW's directors a chance to meet once more. Given the schedule for this evening, fitting a presentation into our next meeting makes more sense.

Councillor Bellanger (written report)

Good evening Mayor and Council. I just wanted to say I enjoyed our meeting on February 3rd though it was hard to sit that long after working the morning but it was worth it. Lots of ideas and information for my brain, but I am eager for the next meeting. I know it will take time planning and work for these ATV trails but I think it will be a good thing for our communities. It will open another doorway for use and I am looking forward to our next financial planning on Thursday. I like it when things aren't on the back burner and are getting done. That's my report.

Councillor Taylor (written report)

Report to Council, February 16, 2016.

Good Evening.

On February third I attended the second meeting of the ad hoc Quad Trail Working Group. It is still relatively informal and consensus driven but will begin to formalize as it moves forward. Dave Petryk, CEO of Tourism Vancouver Island made a presentation on the Open Pool Program which focuses on matching dollar funding aimed at supporting community clusters to facilitate co-operative tourism marketing projects. My understanding is groups of three and more communities are able to apply for up to a quarter million dollars. He also outlined a new pilot program, Remarkable Experiences, recently developed by Destination BC and currently being delivered by his organization as a pilot in the North Island area. After review at fiscal year's end it is hoped a refined version will be delivered to several working groups throughout 2016/2017.

Destination BC is also rolling out a Destination Development program over the next fiscal year and he explained that the intent is to engage stakeholders in defining the development opportunities that will make their respective areas more marketable and competitive in the tourism industry. It is expected that a destination strategy for the region will result by then end of the 2017/2018 fiscal year. He said his organization will work to find ways to support our proposed project.

Calum Matthews spoke on an ATV Research Report he penned for the Working Group on behalf of Island Coastal Economic Trust. His report contained much statistical data and shed a lot of light on the potential economic benefits.

Geoff Millar spoke on Route Planning concerns, social, safety, environment and the like. Jack Reynolds of Western Forest Products facilitated a discussion around possible routing of the trail based on his extensive knowledge of the geographic area and the potential tie ins to existing forestry routes as well as his knowledge as an avid ATV enthusiast.

One thing is clear after 2 meetings and that is the importance of making our respective communities ATV friendly through the enacting of the appropriate by-laws as we begin the process. The District of Campbell River has already offered to supply us with the details of the by-laws they developed to support the ATV community, which we may be able to expand on to allow ATVs to move more freely around our respective Villages.

Needless to say I'm looking forward to the next meeting.

Respectfully submitted,

Randy Taylor

Overton/ Van Solkema VOT 54/16

THAT the Council reports be received.

CARRIED

K. Bylaws

None.

L. Correspondence

- 1 **Strathcona Regional District- Re: 2016 AVICC AGM & Convention Resolution Submission - New North Island Hospital Parking Fees**

Taylor/ Overton VOT 55/16

CARRIED

THAT Council be co-sponsors of this resolution and add our name, Village of Tahsis to be put forward on this resolution.

- 2 **Nootka Sound Watershed Society Draft Agenda**
- 3 **Nootka Sound Watershed Society Draft Minutes**

Overton/Bellanger VOT 56/16

THAT the Draft Agenda and Minutes be received.

CARRIED

4 Visitors Choice Publication

Visitors choice Publication Options:

- 1/4 Page \$1700/year
- 1/3 Page \$2000/year
- 1/3 Page \$2300/year

Overton/ Bellanger VOT 57/16

THAT with respect to advertising in Visitor's Choice booklet a 1/2 page advertisement be placed.

CARRIED

M. New Business

- 1 **CAO Report to Council- Capital Project Report (Fire Truck RFP and Public Dock).**
- 2 **Adoption of BC Fire Service Minimum Training Standards**

Taylor/ Van Solkema VOT 58/16

THAT the CAO report to Council be received.

CARRIED

Taylor/ Van Solkema VOT 59/16

THAT the Village proceed with the purchase of the fire truck.

CARRIED

Chief Russ Nickerson spoke about the BC Fire Service Minimum Training Standards. It was noted that the Tahsis Volunteer Fire Department is unable to meet the manpower and training levels to meet the "Full Service Attack" requirements as laid out by these standards. It was therefore recommended that Tahsis adopt the "Exterior Attack" competencies requirements.

Taylor/ Overton VOT 60/16

THAT the Village of Tahsis' Volunteer Fire Department adopt the "Exterior Attack" competency requirements as per the NFPA standards listed in the Structure Firefighters Competency and Training PLAYBOOK.

CARRIED

N. Public Input #2

A member of the public expressed her feelings about the hospital parking fees and fines.

Public Exclusion

Overton/Taylor VOT 61/16

THAT the meeting is closed to the public in accordance with section 90.1(g) of the Community Charter – litigation or potential litigation affecting the municipality

CARRIED

Recess

Overton/Taylor VOT 61/16

THAT the regular Council recess to go into the in camera meeting.

CARRIED

Reconvene

Taylor/ Overton VOT 67/16

THAT the Council reconvene in public at 8:30 p.m.

CARRIED

Rise and Report
None.

O. Adjournment
Taylor/ Overton VOT 68/16

THAT the meeting be adjourned at 8:31 p.m.

CARRIED

Certified Correct this
1st Day of March 2016

Chief Administrative Officer



Minutes

Village of Tahsis

Meeting	Committee of the Whole
Date	Tuesday, February 22, 2016
Time	10:30 a.m.
Place	Municipal Hall - Council Chambers

Present Mayor Jude Schooner - Chair
 Councillor Randy Taylor
 Councillor Brenda Overton
 Councillor Kathy Bellanger
 Councillor Louis Van Solkema

Staff Mark Tatchell, Chief Administrative Officer
 Amit Sharma, Deputy Chief Finance Officer

Public No members of the public.

Call to Order

Mayor Schooner called the meeting to order at 10:35 a.m. and acknowledged and respected that we are upon Mowachaht/Muchalaht Traditional Territory.

Introduction of Late Items

None.

Approval of the Agenda

Overton: COW 12/16

THAT the Agenda for the Committee of the Whole meeting be adopted as presented.

CARRIED

New Business

1 Presentation of the 2016-2020 Provisional Financial Plan

The 2016-2020 budget was discussed. The focus was on expenditures as the infrastructure deficit is unknown. It was recommended to the Committee to wait until the capital assessment was done before looking into revenue (taxes/ utilities). The budget was reviewed department by department. The next budget meeting is scheduled for March 21st at 10:30. Lisa Kristiansen to attend.

Adjournment

Overton: COW 13/16

THAT the meeting adjourn at 1:51 p.m.

CARRIED

Certified correct this
1st Day of March 2016



Corporate Officer

41

Janet St. Denis

Subject: FW: Proposed 2016 budget meeting dates

Mayor and Councillors,

As you may know, all local governments must adopt a Financial Plan bylaw by May 15 prior to the adoption of the Tax Rate bylaw. Moreover, the *Community Charter* also requires that Council undertake a public consultation process regarding the 5 year Financial Plan (or budget) before it is adopted. Consistent with these statutory requirements, I propose the following meeting and process schedule.

- March 8th *Preliminary Results of Asset Management Funding Strategy (by Lisa Kristiansen)*
- March 21 *Continuation of Discussion Regarding the 2016-2020 Financial Plan*
- April 7 Public Presentation
- April 21 Five Year Financial Plan Report to Council
- May 3 (Regular Council meeting) – Adoption of Financial Plan Bylaw (2016-2020) and Tax Rate Bylaw.

These dates are flexible (to a degree) so please let me know if they conflict with other commitments. Would a 10:30 AM start time work for the budget meetings?

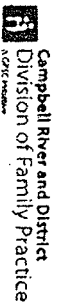
Mark

STRATHCONA REGION COMMUNITY HEALTH NETWORK

Gathering the community together to share ideas,
resources and knowledge and work towards
improving health within the region.

NOVEMBER 9, 2015 MEETING HIGHLIGHTS AND NEXT STEPS
THUNDERBIRD HALL, 1420 WEWAIKUM ROAD
CAMPBELL RIVER, BC

A diverse group of 127 people from across the region met
to continue learning about one another and building the
foundations of the Community Health Network.



THE CANOE STORY

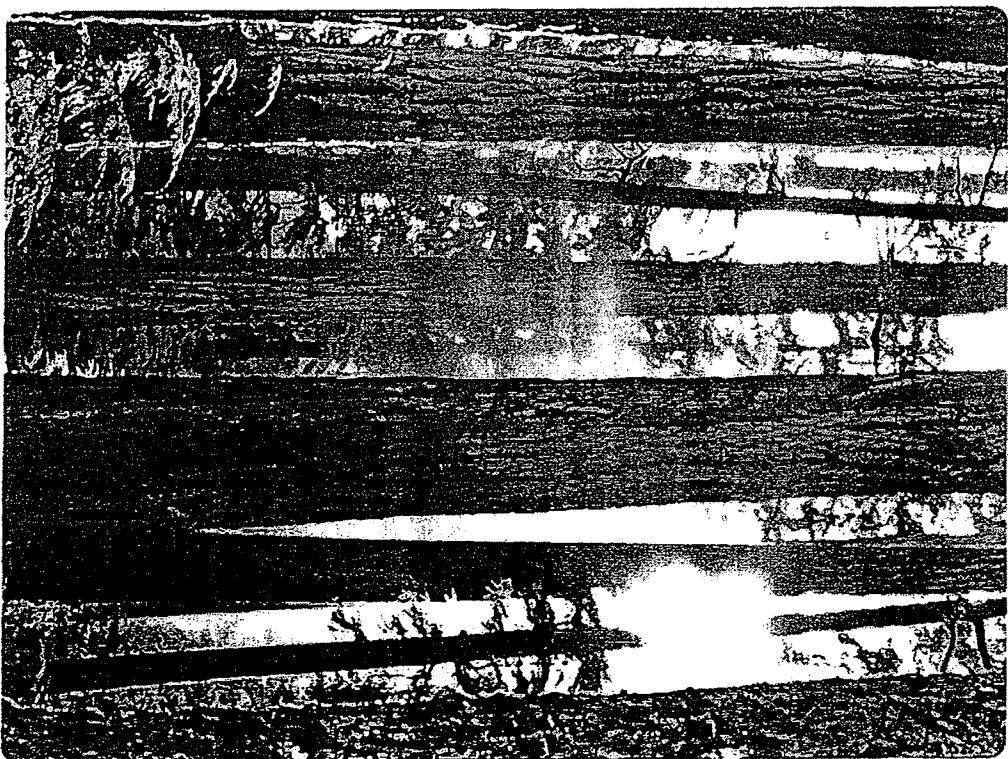
Alberta Billy, an elder of the We Wai Kai Nation, tells of Chief Dan George who came to support her at a meeting with the United Church of Canada that ultimately led to the Church's apology for their part in the running of Indian residential schools.

Chief Dan George told a story like this, 'In the old days when we wanted to build a canoe we would go into the forest and find a cedar tree to make our canoe from. Those canoes could hold up to forty people. That required a big tree. Now when we want to make a canoe, we cannot find a cedar tree large enough. They have been logged etc. Now when we want make a canoe, we go into the forest and find two cedar trees that will come together, to fit together perfectly... Seamlessly. Those two trees together will make a canoe.'

Alberta Billy says, "It is time in history for all people to come together in order to heal from the past. We can build this 'canoe' for our children, grandchildren and great grandchildren to come. It will take them all into a happy, healthy future for all!"

Gilakas'ia

This story was kindly shared at the workshop by Kathi Camilleri, Aboriginal Community Engagement Counsellor Aboriginal Outreach Team, CYMH MCFD, Campbell River, B.C.



How might this group best communicate and implement decisions, work plans, etc.?

A number of potential communication and implementation channels were identified such as:

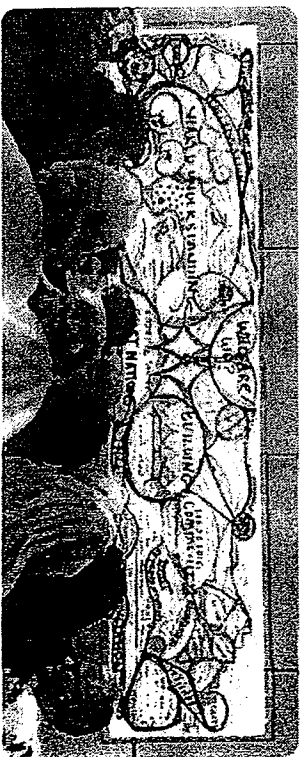
- Having a dedicated coordinator for the CHN
- Appointing a spokesperson for each working group
- Engaging a communications specialist
- Forming a communications sub-group/committee as part of the overarching Community Health Network
- Using existing partnerships and front-line agencies
- Social media
- Holding a large group get together at least 1-2 times per year to share successes and talk about how things are interconnected
- Documented reporting using a common language
- Using community engagement to ensure that the CHN's efforts are effective and that the group is open and continuously listening.

Groups highlighted that work plans need to be adaptable and based on realistic timeframes and budgets. The need to understand other initiatives and avoid duplication was identified as well as the need to respect sub-group/individual autonomy.

How do we best set agendas and call/hold meetings to support broad participation across the region?

Throughout the day, participants were reminded of the regional focus of the CHN. The Strathcona region is geographically diverse and includes islands and remote areas of the mainland. Participants suggested a number of ideas to support broad participation across the region including:

- Utilizing technology
- Vast/inclusive email lists
- Travel subsidy
- Rotate locations and hold meetings outside of the City of Campbell River



- Consider convenience of meeting timing (i.e. ferry crossings, weather, etc.)

In general, participants expressed a need to have well organized meetings that provided sufficient lead times and background. Meetings should be meaningful and accountability should be assigned to action items.

How might this group best connect with, contribute to, and be supported by the broader Community Health Network?

Participants started to form a model of the CHN that includes a central governance group acting alongside working groups. The working groups might identify opportunities and issues for the broader CHN to consider and would also be useful to validate the decisions of the CHN within the community. Each working group would have representation on the central governance group. The central governance group would provide the means for the other groups to weave together as well providing advocacy, legitimacy and resources including potentially a central coordinator. The need for consistency across working groups was noted, as was the need for cross communications. One idea raised was to have representatives from each group not only sit on the central governance group, but also sit-in on other working group meetings.

NEXT STEPS

Having established significant support for the development of the Strathcona Community Health Network, this day took an open and inclusive approach to continue to build relationships and the foundations of the network.

Participant feedback gathered on the day reflects the need for the network to appreciate people's time and ensure that meetings are purposeful and moving us towards action. At the same time, many people understand that building relationships and setting a foundation takes time and that without putting those constructive efforts in, it leaves the network vulnerable to future disruption.

Overall, participant feedback has been positive. Participants valued a second opportunity to gather. There is a continued commitment to develop the Strathcona Community Health Network and a clearer shared vision of how it should work.

The next steps for the Strathcona Community Health Network are summarized below:

Establishing a governance group

The small group that was exploring governance at the November 9th event will be broadened to gain representation for each of the working topics: aging in place, Aboriginal, poverty/employment/income, transportation, food security, homelessness/housing, children & youth, caregivers and volunteers and broadband/cell connectivity. This group is scheduled to meet on February 4, 2016.

Connecting existing networks and working groups

The Strathcona Community Health Network is not intended to replace existing networks but rather, it has the potential to facilitate new diverse and

far-reaching collaborations. The working groups formed on November 19th will continue to be connected to the Community Health Network through representation at the central governance group. Opportunities may also arise for working groups to collaborate around issues and actions and to be connected to the broader network. It is envisioned that a central coordinator would facilitate opportunities for collaboration between existing networks, and the central governance group.

Developing vision, values and principles for the Strathcona Community Health Network

This is an important exercise that requires input from the broader network. Once the governance group is established, it will be tasked with determining how best to undertake this exercise.

Sharing contact details and information

On November 9th, many participants connected and shared contact details and information on initiatives and programs in the Region. Through the mapping exercise and small working group facilitation, additional information will be gathered and shared as appropriate.

ADDITIONAL RESOURCES

A brief video was made about the event, and photos were taken to help share the story of how the network is being formed. In addition, the information that people wrote down about what was happening in their communities in relation to various topics has been put together in a document.

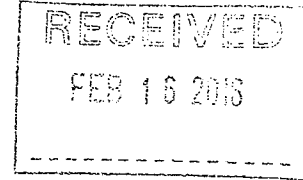
The photo gallery video recordings, and documents from the day can be found on the Strathcona Regional District's website at www.strathconard.ca.

Nootka Sound Economic Development Corporation

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Box 626, Gold River, B.C. V0P 1G0
Tel/Fax: (250) 283-9260 E-mail: nsedc@cablerocket.com

February 10, 2016



Mayor and Council
Villages of Gold River, Tahsis and Zeballos.

Dear Mayor and Members of Council:

N.S.E.D.C. -4th Quarter Report 2015:

The Board of Directors respectfully presents the Corporation's 4th Quarter Report for the year 2015.

Sincerely,

A handwritten signature in black ink, appearing to be "Antony Ellis". The signature is fluid and cursive, written over a white background.

Antony Ellis,
President

NOOTKA SOUND ECONOMIC DEVELOPMENT CORPORATION

4th QUARTER REPORT - 2015

REVENUE	4th QUARTER	
GST credit 3rd quarter	\$	52.97
Investment Income	\$	423.17
TOTAL REVENUE	\$	476.14

EXPENSES	4th QUARTER EXPENDITURES	
Accommodation	\$	-
Forest Licence	\$	-
Office Expenses	\$	549.29
Professional Fees	\$	1,500.24
Rent	\$	450.00
Travel/Meeting Expense	\$	-
Director Meetings	\$	150.00
Business Meetings	\$	-
Wages	\$	1,183.71
EI/ CPP	\$	89.79
TOTAL EXPENDITURES	\$	3,923.03

Nootka Sound Economic Development Corporation

Year 2015

<u>Revenue- 2015</u>		
	<u>Projected</u>	<u>Actual YTD Dec. 31/15</u>
Timber Sales	\$ -	\$ -
Interest from investments	\$ 2,000.00	\$ 2,088.57
Projected Revenue	\$ 2,000.00	\$ 2,088.57

<u>Expenditures-2015</u>		
	<u>Projected</u>	<u>Actual YTD Dec. 31/15</u>
Accommodation	\$ -	\$ -
Forest Licence	\$ -	\$ -
Office Expenses	\$ 4,000.00	\$ 2,282.38
Bursary -2 Tahsis/1 Gold River		\$ 1,500.00
Professional Fees	\$ 5,500.00	\$ 6,383.58
Rent	\$ 1,890.00	\$ 1,800.00
Travel/Meeting Expenses	\$ 1,750.00	\$ 1,037.04
Directors' Meeting	\$ 3,000.00	\$ 1,518.00
Business Meetings	\$ -	\$ 300.00
Wages	\$ 9,143.76	\$ 5,137.99
EI & CPP	\$ -	\$ 200.01
Expenditures- 2015	\$ 25,283.76	\$ 20,159.00

<i>Total Revenue- 2015</i>		<i>\$ 2,088.57</i>
<i>Total Expenditures- 2015</i>		<i>\$ 20,159.00</i>
<i>Retained Earnings- 2015</i>		<i>\$ (18,070.43)</i>

M 1

VILLAGE OF TAHSIS

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: Public Works After Hours Contact and Service
Re:

PURPOSE OF REPORT:

To inform Council of the March 5th implementation of the Village's Public Works After Hours Service

OPTIONS/ALTERNATIVES

1. Receive the Report for Information and prepare an Information Bulletin for Mayor and Council to announce the trial launch of the service ; or
2. Direct staff to prepare another Report to Council

BACKGROUND:

The Village telephone system has not allowed residents to reach Village staff before 8:30AM and after 4:30PM during week days, on the weekend or statutory holidays. Moreover, the Village has not had a formal system for responding to after work hours emergencies such as water leaks. Residents have come to rely on an informal network of contacting public works staff or members of Council, including the Mayor, at their residences to respond to all types of afterhours occurrences. This informal response "system" is insufficient when considering the risks posed by our aging core infrastructure and natural hazards.

DISCUSSION:

To assess whether an improved after hours response system could be implemented, staff carried out the following:

- Researched the Village's current phone system and answering service contract;
- Researched options for residents to communicate through the phone system to the public works radio network;
- Researched human resource and related policy considerations for on-call and call out; and
- Consulted with public works staff;

Based on the above research and consultation, Village staff proceeded to purchase and implement a new radio and programmable phone system that allows callers to leave a voice message on the Village Office regular phone number anytime 24/7. Voice messages are

recorded and then immediately broadcast on the public works radio network. The voice message can be retrieved from the phone system by any member of staff. In addition, the Village Employee Handbook has been updated with an On-Call policy that complements the Emergency Work Hours and Overtime policies.

Beginning March 5, 2016, at least one public works staff will be "on call" during after hours (including non-work days) to receive and, if necessary, respond to calls for service. Public works employees 'on call" will be paid \$2.00/hour and will be paid minimum daily pay (4 hours) if a response is needed.

Staff will prepare an Information Bulletin for Mayor and Council to release on March 5th announcing the official launch of this service.

Price's Alarms, Strathcona Regional District, RCMP and other first responder agencies will be advised of this new service.

This program will be implemented on a six month trial basis and then assessed on a cost/benefit basis.

POLICY/LEGISLATIVE REQUIREMENTS:

N/A

FINANCIAL IMPLICATIONS:

The program is estimated to cost \$6,240.00 for the six month trial.

RECOMMENDATION:

Option 1.

Respectfully submitted:



Mark Tatchell
Chief Administrative Officer

VILLAGE OF TAHSIS

M2

Report to Council

To: Mayor and Council
From: Chief Administrative Officer
Date: February 29, 2016
Re: Temporary water shut off (water well project)

PURPOSE OF REPORT:

To advise Council of planned temporary water shut off and community notification.

OPTIONS/ALTERNATIVES

1. To receive report from staff for information; or
2. Direct staff to return to Council with a different set of recommendations

BACKGROUND:

The water well project is nearing completion. The building is virtually completed, the exterior siding is on, the roof is completed including insulation, the gutters are on and the floors have been poured. The generator has been installed and the pumps have been installed as well. One of the remaining steps is to tie the water well into the Village's water main. This step is scheduled to occur on March 10th. Co-Gen Mechanical Services Ltd., which specializes in municipal sewage and water work systems, is the sub-contractor responsible for this component of the work.

DISCUSSION:

The Village's water system will be turned off for the time required to complete the water main tie in. The planned water shut off period is from 8AM to 4 PM on March 10th.

On Monday March 7th, Public Works staff will go door-to-door delivering notices regarding the water shut off. The proposed notice is attached.

As highlighted in the notice, bottled water will be available at the Recreation Centre for the duration of the water shut off.

No changes to water appearance or quality are anticipated prior to or after the tie in is completed.

Prior to officially commissioning the water well staff, working with McElhanney Engineering, will prepare and distribute a one-page fact sheet to all residents explaining:

- why the Village has selected a water well for its source of drinking water;
- why the location was selected;
- the water quality testing that occurred prior to and since the well construction began;
- the permits the Village has received from VIHA for the well;
- the on-going testing that will occur;
- the volume of water in the well; and
- the backup water system (to ensure water supply should the well malfunction)

This proposed notice is modeled on previous notices distributed to Tahsis residents during boil water advisories and similar events.

POLICY/LEGISLATIVE REQUIREMENTS:

N/A

FINANCIAL IMPLICATIONS:

Cost of water main tie in included in the well project fixed price contract.

Minor one-time expenditure to purchase bottled water.

RECOMMENDATION:

Option 1

Respectfully submitted:



Mark Tatchell
Chief Administrative Officer



VILLAGE OF TAHSIS

Notice

Temporary Water Shut Off

To allow for the new water well pipe connection, the Village water supply will be temporarily shut off from:

8AM - 4PM
March 10, 2016

PLEASE ENSURE YOU HAVE SUFFICIENT WATER
PRIOR TO THIS SHUT OFF

**BOTTLED WATER WILL BE AVAILABLE AT THE
RECREATION CENTRE DURING THIS PERIOD**

After this connection is completed, further work is required before the Village water well is commissioned for use. Information will be provided to all residents and businesses before the water well goes "live".

For further information call the Village Office at
250-934-6344

Hand delivered on March 7th to all Tahsis building properties by Village staff